



## DEED OF APPOINTMENT OF NEW TRUSTEE / REMOVAL OR RESIGNATION OF TRUSTEE

### Use and completion of this form

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This form must be signed by each party stated at Part A in the presence of a witness who must sign against each signature witnessed. The witness must be independent, over 18 and not a relative of the person whose signature is being witnessed.

This form has been designed for use only with policies and trust forms provided by Royal London (and the divisions known as Bright Grey and Scottish Provident).

The form does not deal with the removal of a Trustee without his/her being party to it. Any removal must follow the powers and procedures (if any) set out in the Trust. Any document removing a Trustee must also be forwarded to us for noting. You should note any provisions in the Trust regarding the minimum number of Trustees required to be in office at any time. Where a Trustee is retiring or is being removed, another Trustee should normally be appointed at the same time in place of the exiting Trustee. If a replacement is not to be appointed at the same time, separate legal advice should be sought.

**This deed and the notes in relation to its use are for general guidance only and are based on current understanding of the law as it applies in the United Kingdom and HM Revenue & Customs practice. No responsibility can be taken by Royal London or any of its subsidiary companies for the interpretation of the law or future changes in the law or practice. Tax liabilities are dependent on individual circumstances and no assurance can be given that the use of this form is suitable for your circumstances. You should seek separate legal and taxation advice prior to signature and during the life of the Trust.**

Once signed, a copy of the form must be returned to us for noting. You should not send us the original form, which should be kept with the original trust, policy documents and other trust papers.

For Royal London and Bright Grey plans please send to:

Royal London  
1 Thistle Street  
Edinburgh  
EH2 1DG

For Scottish Provident plans please send to:

Scottish Provident  
301 St Vincent Street  
Glasgow  
G2 5PB

The form begins on the next page.

**Careful attention must be paid to the terms of the Trust and all documents relating to it.**

**Note:** Please use BLOCK CAPITALS

**Please read the 'NOTE' above before completing this deed.**

**A**

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**Note:** Enter the date.

This DEED is made on  by the following parties, that is:

**Note:** Insert "Appointor", "Settlor", "New Trustee", "Continuing Trustee" or "Retiring Trustee" as appropriate. More than one of these terms may apply to the same person. The Appointor is the person who has power under the Trust to change the Trustees. You must check the Trust to find out who has the power to appoint new Trustees and remove Trustees.

The Settlor is the person who created the Trust. They may be referred to as the Donor in the Trust or the Principal Employer if it is a Relevant Life Policy Trust, but they will be designated "Settlor" in this form.

The Settlor if alive (or survivors of them if more than one) will always be a party to this Deed unless under the Trust a Protector has been appointed and the Settlor is not a Trustee or if the Settlor has been removed as a Trustee. If the Settlor has power to change Trustees, they will be designated "Appointor/ Settlor" in this form. As the "Appointor/Settlor", personal information will only be used for the usual administration and analysis purpose – see more at [royallondon.com/protectionprivacy](http://royallondon.com/protectionprivacy).

All new, continuing and retiring Trustees must also be a party to the Deed. Trustees' personal information will only be used to verify the Trustees' identity, and to confirm their instructions in the event of a claim being made. Information may also be shared with anti-money laundering and fraud prevention agencies in the rare instance that risks are identified. More information on these agencies are available in our full privacy notice at [royallondon.com/protectionprivacy](http://royallondon.com/protectionprivacy).

<b>The</b>	<input type="text" value=""/>	<b>The</b>	<input type="text" value=""/>
<b>Name</b>	<input type="text"/>	<b>Name</b>	<input type="text"/>
<b>Address</b>	<input type="text"/> <input type="text"/> <input type="text"/>	<b>Address</b>	<input type="text"/> <input type="text"/> <input type="text"/>
<b>Postcode</b>	<input type="text"/>	<b>Postcode</b>	<input type="text"/>
<b>Date of birth</b>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>	<b>Date of birth</b>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>
<b>The</b>	<input type="text" value=""/>	<b>The</b>	<input type="text" value=""/>
<b>Name</b>	<input type="text"/>	<b>Name</b>	<input type="text"/>
<b>Address</b>	<input type="text"/> <input type="text"/> <input type="text"/>	<b>Address</b>	<input type="text"/> <input type="text"/> <input type="text"/>
<b>Postcode</b>	<input type="text"/>	<b>Postcode</b>	<input type="text"/>
<b>Date of birth</b>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>	<b>Date of birth</b>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>
<b>The</b>	<input type="text" value=""/>	<b>The</b>	<input type="text" value=""/>
<b>Name</b>	<input type="text"/>	<b>Name</b>	<input type="text"/>
<b>Address</b>	<input type="text"/> <input type="text"/> <input type="text"/>	<b>Address</b>	<input type="text"/> <input type="text"/> <input type="text"/>
<b>Postcode</b>	<input type="text"/>	<b>Postcode</b>	<input type="text"/>
<b>Date of birth</b>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>	<b>Date of birth</b>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>

## B

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CONSIDERING that the Settlor and the Continuing Trustee(s), and Retiring Trustee(s) are the present trustees of the trust created by

**Note:** Insert the name of the Settlor/Donor/Principal Employer as stated on the trust form.

as Settlor by Declaration of Trust dated

**Note:** Insert the date of the Trust.

 (the "Trust")

and hold plan(s) numbered

**Note:** Insert the plan number(s).

in accordance with the trusts declared in the Trust.

## C

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**Note:** Tick this box if new Trustee(s) are being added.

\* In exercise of their powers under the Trust and every other power to them, the Appointor hereby appoints the New Trustee(s) as Trustee(s) of the Trust to act jointly with the Continuing Trustee(s) and the Settlor in terms of the Trust and the New Trustee(s), Continuing Trustee(s) and the Settlor hereby accept such appointment.

## D

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**Note:** Tick this box if Trustee(s) are retiring.

\* The Retiring Trustee(s) hereby retire(s) and the Settlor, Continuing Trustee(s) and New Trustee(s) (if any) hereby acknowledge that the Retiring Trustee(s) has/have ceased to be Trustee(s) and discharge him/them as Trustee(s) of the Trust.

## E

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The Trust Fund and any obligations of the Trustees are hereby transferred, assigned and conveyed to the Settlor, Continuing Trustee(s), if any, and the New Trustee(s), if any, and the Retiring Trustee(s), if any, shall do all acts necessary (at the expense of the Trust Fund) to give full legal and practical effect to the foregoing transfer.

## F

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The following former Trustee(s) have died prior to the date of this Deed.

**Note:** Complete if appropriate and send the death certificate(s) to us.

Name

Date of Death

Name

Date of Death

## G

This Deed shall be governed by the law of the country governing the Trust.

## H Signatures

**Note:** Each party must sign here in the presence of an independent witness who must also sign and add their details. Witnesses' personal information will only be used to process this form, or in the event of any dispute relating to the trust.

In witness whereof this instrument is executed as a deed on the day and year first mentioned above.

Signed and delivered by:

Name

Signature

**Witness**

Name

Address

 Postcode 

Signature

Signed and delivered by:

Name

Signature

**Witness**

Name

Address

 Postcode 

Signature

**Note:** Each party must sign here in the presence of an independent witness who must also sign and add their details.

Signed and delivered by:

**Name**

**Signature**

**Witness**

**Name**

**Address**

**Postcode**

**Signature**

Signed and delivered by:

**Name**

**Signature**

**Witness**

**Name**

**Address**

**Postcode**

**Signature**

Signed and delivered by:

**Name**

**Signature**

**Witness**

**Name**

**Address**

**Postcode**

**Signature**

Signed and delivered by:

Name

Signature

**Witness**

Name

Address

Postcode

Signature



**Royal London**

1 Thistle Street, Edinburgh EH2 1DG

**royallondon.com**

We're happy to provide your documents in a different format, such as Braille,  
large print or audio, just ask us when you get in touch.  
All of our printed products are produced on stock which is from FSC® certified forests.

The Royal London Mutual Insurance Society Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. The firm is on the Financial Services Register, registration number 117672. It provides life assurance and pensions. Registered in England and Wales number 99064. Registered office: 55 Gracechurch Street, London, EC3V 0RL. Scottish Provident and Bright Grey are divisions of the Royal London Mutual Insurance Society Limited. Royal London Marketing Limited is authorised and regulated by the Financial Conduct Authority and introduces Royal London's customers to other insurance companies. The firm is on the Financial Services Register, registration number 302391. Registered in England and Wales number 4414137. Registered office: 55 Gracechurch Street, London, EC3V 0RL.